

Republic of the Philippines
MUNICIPALITY OF HAGONUY
Province of Davao del Sur

UPDATING OF LOCAL REVENUE CODE OF THE MUNICIPALITY OF HAGONUY

ACTION PLAN

MAJOR ACTIVITY	SPECIFIC ACTIVITY	EXPECTED OUTPUT	DATE OF IMPLEMENTATION	RESPONSIBLE UNIT/PERSON	RESOURCES NEEDED	SUPPORT NEEDED
LFC Meeting	Initial review of the proposed draft LRC	Draft manual	September 30, 2016	Committee Chair	Venue, Snacks, Laptop, etc.	Encoder, eqpt operator
Convene TWG	Presentation and Critiquing of Draft LRC to the Municipal Dept. Heads concerned in the Revenue Generation Program	Drafted LRC	Oct. 4-7, 2016	TWG	Venue, meals, snacks, laptop, LCD & etc.	Facilitator
Submission of the Draft LRC	Endorsement to the Sangguniang Bayan of the Draft LRC	Submitted the Draft LRC to the Sangguniang Bayan	Oct. 10, 2016	Municipal Mayor	None	None
First Reading	Refer to the Concerned Committee (Note: Distribution of Notice of Public Hearing)	Referred to Committee Concerned	Oct. 11, 2016	Sangguniang Bayan	Meals, Snacks, etc.	Equipment Operator
Second Reading	Presentation and Deliberation of the Draft LRC	Resolution Ordinance	Oct. 18, 2016	Sangguniang Bayan	Laptop, LCD, Snacks	Equipment Operator
Conduct Public Hearings	Conducting public hearings to clustered brgys., companies, market stall holders	Public Hearing Conducted	Oct. 19-24, 2016	All SB's, SB Sec. & TWGs	snacks, transpo, laptop, LCD & etc.	
3rd & Final reading	Presentation of Final Draft LRC	Approved Final Draft LRC	Oct. 25, 2016	Sangguniang Bayan		

MAJOR ACTIVITY	SPECIFIC ACTIVITY	EXPECTED OUTPUT	DATE OF IMPLEMENTATION	RESPONSIBLE UNIT/PERSON	RESOURCES NEEDED	SUPPORT NEEDED
Submission to the LCE for Approval	Review and Approve the LRC	Approved LRC	Nov. 14, 2016	Municipal Mayor		
Posting of Approved LRC	Posting of proposed RLRC at 2 conspicuous places.	LRC Posted	Nov. 18-20, 2016	SB Secretary		
Submission of the Approved Draft LRC to the Sangguniang Panlalawigan	Transmittal to the Sangguniang Panlalawigan	Submitted the Approved Draft LRC to the SP	Nov. 23, 2016	SB Secretary		
		Approved LRC for Implementation	December 24, 2016			
		Effectivity of Approved LRC	January 1, 2017			

Prepared by:

CHARLES R. ABUDA
Data Controller III Secretariat

Approved:

RUTH J. DIEZ
ICO-Municipal Treasurer