



Republic of the Philippines  
Province of Davao del Sur  
MUNICIPALITY OF HAGONUY

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 15  
Series of 2022

**AMENDING EXECUTIVE ORDER NO. 09 SERIES OF 2022 RE: REORGANIZING THE COMPOSITION OF THE BIDS AND AWARD COMMITTEE (BAC) OF THE MUNICIPALITY OF HAGONUY, DAVAO DEL SUR PURSUANT TO GOVERNMENT PROCUREMENT REFORM ACT (REPUBLIC ACT NO. 9184) AND IT'S IMPLEMENTING RULES AND REGULATIONS**

**WHEREAS**, pursuant to R.A. No. 9184 otherwise known as Government Procurement Reform Act and its Implementing Rules and Regulations – A, there shall be established Bids and Awards Committee in each procuring entity in the government;

**WHEREAS**, R.A. 9184 and its IRR has set standards of procurement procedures for the procuring entity to strictly observe in order to enhance government procurement system thereby promoting government transparency and integrity;

**WHEREAS**, the Local Government of Hagonoy, Davao del Sur as the procuring entity has an existing BAC and as provided for under section 11 of the Act there is hereby a need to recognize the committee;

**NOW, THEREFORE, I, FRANCO MAGNO CALIDA**, Municipal Mayor of Hagonoy, Davao del Sur, by virtue of the powers vested in me by law, do hereby organize and create the Bids and Awards Committee and define its function to wit:

**SECTION I. COMPOSITION** – The Bids and Awards Committee shall be composed of the following:

|                  |   |                                       |
|------------------|---|---------------------------------------|
| Chairperson      | - | ELVIRA B. ESPINA, MPA                 |
| Vice-Chairperson | - | ENGR. NOEL D. ALEGRE                  |
| Members          | - | PUREZA S. CABARDO                     |
|                  | - | MELCHORA A. YAMOMO, RREA              |
|                  | - | AGNES C. LABADAN                      |
| Alternate        | - | MARILYN F. BLANCAFLOR, RSW            |
|                  | - | DENNIS S. LASAT III, REB, MPA         |
|                  | - | HERMOSO M. EDULLANTES                 |
| Secretariat      | - | JESOBEL S. LEPITEN – Chairperson      |
|                  | - | RIZA R. TIRADO, LPT                   |
| Observers        | - | COA Representative                    |
|                  | - | PICE Davao del Sur Representative     |
|                  | - | Ma. Alma Maravillas – UPSFIA          |
|                  | - | Henry A. Valdez – LAPOSA              |
| TWG              | - | ENGR. FRANCERUH C. DIEZ – Chairperson |
|                  | - | CHERRYL B. PARABA, CPA, MPA           |
|                  | - | JOEMAR P. ALALONG                     |
|                  | - | RICHARD S. NERVIDA                    |

**SECTION II. FUNCTIONS.** The members of the BAC including the secretariat and TWG shall perform their respective functions as provided for under Section 12 of IRR of RA 9184, viz:

**A. BAC Members:**

1. Advertise and/or post the invitation to bid;

2. Conduct pre-procurement and pre-bid conferences;
3. Determine the eligibility of prospective bidders;
4. Receive Bids;
5. Undertake pre-qualification of bids;
6. Conduct the evaluation of bids;
7. Resolve motion for reconsiderations;
8. Recommended award of contracts to the LCE; and,
9. Other related functions as may be necessary.

**B. BAC Secretariat:**

1. Provide administrative support to the BAC;
2. Organize and make all necessary arrangements for the BAC meetings;
3. Attend BAC meetings as necessary;
4. Prepare the Minutes of the BAC meetings;
5. Take custody of procurement documents and be responsible for the sale and distribution of bidding documents to interested bidders;
6. Assist in the managing of procurement process;
7. Monitor the procurement activities and milestones for proper reporting to relevant agencies required;
8. Consolidate the PPMPs from various units of the procuring entity to make them available for review as indicated in Section 7 of this IRR-A;
9. Make arrangements for the pre-procurement and pre-bid conferences and bid openings; and,
10. Be the central channel for the BAC with end users, PMO, other units of line agency, other government agencies, providers of goods, civil works and consulting services, and the general public.

**C. BAC TWG:**

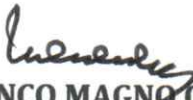
1. Review of the Technical Specifications, Scope of Work, and Terms of Reference;
2. Review of Bidding Documents;
3. Shortlisting of Consultants;
4. Eligibility Screening;
5. Evaluation of Bids;
6. Post-Qualification; and,
7. Resolution of Request for Reconsideration.

**SECTION III. TERM OF OFFICE.** Members of the BAC shall serve a fixed term of one (1) year reckoned from the date of appointment, and shall receive an honorarium equivalent to 10% of their monthly salary rate subject to the guidelines set forth by the Department of Budget and Management (DBM).

**SECTION IV. Repealing Clause.** All previous orders inconsistent herewith are hereby repealed, amended or modified accordingly.

**SECTION V. EFFECTIVITY.** This order shall take effect immediately.

DONE this 11th day of March 2022 at Hagonoy, Davao del Sur.

  
**FRANCO MAGNO CALIDA**  
Municipal Mayor