



Republic of the Philippines
MUNICIPALITY OF HAGONUY
Province of Davao del Sur

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 29
Series of 2022

AN EXECUTIVE ORDER MOBILIZING AN EXECUTIVE-LEGISLATIVE AGENDA TEAM (ELA-TEAM) AND CAPACITY DEVELOPMENT AGENDA (CAPDEV) DESIGNATING THE COMPOSITION OF THE ELA TEAM

WHEREAS, the Local Government Code of 1991 mandates the local government units to prepare a comprehensive Development Plan that outlines the key aspirations, challenges and concerns facing the LGUs and a set of programs, projects and policies towards the sustained socio-economic development;

WHEREAS, the Executive-Legislative Agenda serves as an implementing mechanism for the Comprehensive Development Plan (CDP), and its process ensures that the plan is reflective and supportive of the sentiments of and has generated popular support from the various stakeholders in the LGU;

WHEREAS, the ELA process requires a team that will back up the Local chief Executive in the various preparatory, consultative and technical activities in order to come up with good quality and acceptable outputs;

NOW THEREFORE, I JESUS S. DUREZA, JR. Acting Municipal Mayor of the Municipality of Hagonoy, Davao del Sur, by virtue of the power vested in me by law, do hereby identify and mobilize the ELA team, to wit:

Section 1. COMPOSITION

The Executive Legislative Agenda Team (ELA-Team) shall be composed of the following:

Chairperson: Hon. Jesus S. Dureza, Jr.
Vice Mayor
Acting Municipal Mayor

Members (Executive) Municipal Planning and Development Coordinator (MPDC)
Municipal Budget Officer
Municipal Treasurer
Municipal Engineer
Municipal Health Officer
Municipal Social Welfare and Development Officer
Municipal Accountant
Municipal Civil Registrar
Municipal Agriculturist
Municipal Tourism Officer - Designate
Local Economic Development Investment Promotions Officer-Des.
MDRRMO
Municipal Environment and Natural Resources Officer-Designate
Human Resource and Management Officer
Municipal Economic Enterprise (Motorpool)
Rural Based Organization Focal Person
CRMP Focal Person

Legislative

Municipal Vice Mayor
All Sangguniang Bayan Members
Secretary to the Sanggunian
Hagonoy Chamber of Commerce (CSO)
UPSFIA (CSO)

Facilitator

Local Government Operations Officer

Section 2. FUNCTIONS AND DUTIES OF THE ELA TEAM.

- a) Review Available plans and documents, and gather data required in the development of the ELA;
- b) Assist the Local Chief Executive in public hearings and other consultations sessions with the various LGU stakeholders and affected sector like the LGU offices, LDC, Sanggunian and other sectoral organizations;
- c) Assist the LCE and the LDC in drafting and finalizing the ELA to include the 3-Year LDIP, current year Executive Budget and AIP;
- d) Assist the LCE in his presentation of the ELA to various stakeholders; and
- e) Do other tasks required by the Local Chief Executive in order to produce the desired outputs.

Section 4. RELATIONSHIP WITH THE LDC AND OTHER UNITS

The ELA Team shall work closely with the LDC as soon as it is reconstituted. The LDC shall be the reference group for the ELA team and shall participate actively, through its representative, in all stages of the ELA process.

Section 5. SUPPORT REQUIREMENTS

The team may call upon the assistance of relevant units and/or LGU personnel, through the respective department/unit heads, in the implementation of various activities.

Everyone is enjoined to participate in the various activities of the ELA


Section 6. SECRETARIAT

The ELA secretariat is composed of all Municipal Planning Development Office personnel and responsible in consolidating all programs, projects, activities submitted by the different departments/unit in the LGU and prepare/generate necessary reports needed by the Local Chief Executive.

Section 7. EFFECTIVITY.

The ELA Team shall exercise their functions and duties effective immediately and until the project closes.

Done this 5th day of August, 2022.


JESUS S. DUREZA, JR.
Vice Mayor
Acting Municipal Mayor