



Republic of the Philippines  
Province of Davao del Sur  
Municipality of Hagonoy

**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 08**  
**Series of 2021**

**AN ORDER CREATING THE MUNICIPAL CORONA VIRUS-19 (COVID-19) VACCINATION CAMPAIGN TECHNICAL WORKING GROUP AND TASK FORCE**

**WHEREAS**, the Philippines continuously steps up efforts towards the new normal amidst the COVID-19 pandemic, the national government, through a whole-of-government and whole-of-society approach, needs to ensure vaccine accessibility by each and every Filipino.

**WHEREAS**, in support to this, the Department of Health (DOH) has formulated and cascaded down to all Local Government Units a Plan for COVID-19 2021 which outline the overall thrusts and direction that shall serve as guideposts for the operational financial planning towards vaccine accessibility for all and years onward.

**WHEREAS**, Administrative Order No. 2021-0005 dated January 12, 2021 entitled "National Strategic Policy Framework for COVID-19 vaccine and immunization" provide the strategic policy guidance on the selection, access, deployment of the COVID-19 vaccine and immunization program.

**WHEREAS**, data for the Municipality of Hagonoy on COVID-19 has a total number of 38 confirmed cases with 1 active cases, 34 recoveries and 3 recorded deaths as of February 22, 2021.

**WHEREAS**, the scope and coverage of Administrative Order No. 2021-0005 is to apply to the Inter-Agency Task Force in the Management of Emerging Disease (IATF) and National Task Force on COVID-19 down to the Local Counterparts, academe, implementing sectors and agencies, immunization program and managers, services providers, immunization partners and the private sectors, among others.

**WHEREAS**, in view of the aforementioned premise, it is imperative to create a body that will provide the overall technical guidance on the COVID-19 Immunization Program.

**NOW, THEREFORE, I, FRANCO MAGNO CALIDA**, Municipal Mayor of Hagonoy, Davao del Sur, by virtue of the powers vested in me by law, do hereby CREATE the Corona Virus 19 (COVID-19) Vaccination Campaign Technical Working Group and Task Force to fully support the immunization activity in order to interrupt or halt the COVID-19 pandemic, taking into consideration the following strategies to wit:

1. Make a Municipal COVID-19 Vaccination Campaign Plan while adhering to the evidence-based recommendations and policy guidelines by the Department of Health (DOH).
2. Ensure access to COVID-19 vaccination services.
3. Create demand generation for COVID-19 vaccination.
4. Ensure safety, direct supervision, conduct regular monitoring and evaluation of the different vaccination campaign teams.
5. Conduct of regular meetings and as the need arises.

**Composition:**

**A. COVID-19 VACCINATION CAMPAIGN TECHNICAL WORKING GROUP:**

Chairperson: **HON. FRANCO MAGNO CALIDA**  
Municipal Mayor

Vice Chairperson: **ROMEO P. GAMALONG JR., MD, FPSMSS**  
Municipal Health Officer

Members:

1. Municipal Vice Mayor
2. SB Chairperson on Health
3. Municipal Local Government Operations Officer
4. Chief of Police -Philippine National Police
5. Municipal Planning and Development Officer
6. Municipal Social Welfare and Development Officer
7. Hagonoy 1 District Supervisor
8. Municipal Disaster, Risk Reduction and Management Officer
9. President, Liga ng mga Barangay
10. Gonzales Maranan Medical Center Representative
11. Bendijo Hospital Representative
12. President, Liga ng mga Barangay

## **B. COVID-19 VACCINATION CAMPAIGN TASK FORCE:**

Chairperson: **HON. FRANCO M. CALIDA**  
Municipal Mayor

Co-Chairperson: **ROMEO P. GAMALONG JR., MD, FPSMS**  
Municipal Health Officer

### **1. COVID-19 Vaccination Core:**

Operation Chief: **Ana S. Gilbuena, RN**  
Nurse - II

Vaccination Team Leader: **Fenilyn E. Dalen, RN**  
Sanitation Inspector - I

### **2. Cold Chain and Logistics Management:**

Team Leader: **April Angelyn L. Cabardo, RN**  
Sanitation Inspector - I

Members: **Augustus Ceasar R. Galaraga, RN**  
MDRRMO – Admin Designate

**Engr. Noel D. Alegre**  
Municipal Engineer

### **3. Planning, Coordination and Response:**

Team Leader: **Ana S. Gilbuena, RN**  
Nurse - II

Members: **Rene C. Lingcon**  
CAO-II/Sanitation Inspector – I

**Fenilyn E. Dalen, RN**  
**April Angelyn L. Cabardo, RN**  
Sanitation Inspector – I

#### **4. Safety Surveillance and Response and Data Management:**

Team Leader: **Fenelyn E. Dalen, RN**  
Sanitation Inspector – I

Member: **Ana S. Gilbuena, RN**  
Nurse – II

**April Angelyn L. Cabardo, RN**  
Sanitation Inspector - I

#### **5. Health Care Waste Management:**

Team Leader: **Rene C. Lingcon**  
CAO-II/ Chief Sanitation Inspector

Member: **Fenilyn E. Dalen, RN**  
**April Angelyn L. Cabardo, RN**  
Sanitation Inspector – I

**MENRO/MESWMP**

#### **6. Psychological Support:**

Team Leader: **April Angelyn L. Cabardo, RN**  
Sanitation Inspector - I

Member: **Teresita R. Tapere, RSW**  
Municipal Social Welfare and Development Officer

#### **7. Demand Generation and Communication:**

Team Leader: **April Angelyn L. Cabardo, RN**  
Sanitation Inspector - I

Member: **Rene C. Lingcon**  
CAO-II/Sanitation Inspector – I

#### **Duties and Responsibilities:**

##### **1. COVID-19 VACCINATION TASK FORCE**

- Direct the municipalwide vaccine deployment and implementation.
- Develop a comprehensive micro plan as well as contingency plan.
- Guide, facilitate and respond to all issues and concerns raised during the entire COVID\_19 vaccination activity.

##### **2. DEMAND GENERATION & COMMUNICATION**

- Development of communication plan.
- Address vaccine hesitancy and mistrust.
- Determine information needs, issues and concerns and actively monitor and respond to rumors and misinformation.

##### **3. COLD CHAIN & LOGISTICS MANAGEMENT**

- Manage vaccines and cold chain facilities and manpower requirement.
- Regularly assess the vaccine, logistics and cold chain capacity based on the different storage requirement of the vaccine.
- Ensures adequate and timely distribution of vaccines and injection devices.

- Develop a comprehensive distribution plan up to the Service Delivery Points.
- Develop a contingency plan.

#### **4. SAFETY SURVEILLANCE & RESPONSE & DATA MANAGEMENT**

- Manage the overall COVID-19 vaccine program data, AEFI safety surveillance and response framework.
- Identify, manage, report, and communicate effectively all adverse effects following immunization (AEFI) concerns.
- Facilitate the early detection, investigation and analysis of adverse events following immunization (AEFIs) and adverse events of special interest (AESIs) to ensure an appropriate and rapid response.
- Shall oversee and provide the online COVID-19 Vaccine Information and Reporting System required for the Electronic Immunization Activity.

#### **5. HEALTH CARE WASTE MANAGEMENT**

- Develop a comprehensive Health Care Waste Management Plan.
- Responsible for the Health Care Waste Management plan implementation in the provincewide COVID-19 vaccination program.

#### **6. PSYCHOLOGICAL SUPPORT**

- Develop a psychological plan in addressing issues and concerns regarding mental health.

This Order shall take effect immediately.

Done this 23<sup>rd</sup> day of February 2021 at Hagonoy, Davao del Sur, Philippines.

  
**FRANCO MAGNO CALIDA**  
Municipal Mayor